



Risk Assessment Form

Event/Activity (brief description): Ziplines				Date: 19/09/18			
Event Co-ordinator:	Numbers attending:	Adults ¹	Girls / Young Women	General Public			
Deputy Event Co-ordinator:							
<u>Consent for Event/Activity</u> forms completed: (circle) Yes No N/A	Venue: Risk assessment checked: Yes No N/A)	<u>Instructor qualifications</u> checked (if applicable) : Yes No N/A					
Home Contact :	Home contact form signed: Yes No	Safe space training for all adults checked :					
<u>Benefits of the Event</u> Children Enable participants to experience a new and adventurous activity, overcoming potential fears and encouraging team work and cooperation. Adults Enable participants to experience a new and adventurous activity, overcoming potential fears and encouraging team work and cooperation.							

¹ Adults refers to adult volunteers who are part of the team delivering the event or activity

Hazards <i>What could cause harm or damage?</i>	Who or what is at risk of being affected and how?	What are you already doing? <i>How have you reduced the risk already?</i>	Likelihood of Risk Occurring (L / M / H)	Severity of Risk (L / M / H)	Are further controls necessary? <i>What else needs to happen to reduce the risk to an acceptable level?</i>	Action by: name & date
Slipping/falling off ramps	Adults & Children	Anti-slip strips fitted to ramps and a border of playgrade woodchip installed surrounding the ramps to a depth of 150mm.	M	L		
Falling from platform at top of ramp	Children	Instructions indicate no climbing over sides of take-off platform. Extra struts added to close gaps. Playgrade woodchip installed behind platform to a depth of 150mm.	L	L	-	
Seat moving (take off before user ready)	Adults & Children	Leader/s given training and direction. Leader/s hold sheathed chain and seat until user ready.	L	L		
Harness not fitted correctly	Children	Warden or other authorised person to ensure activity leader understands how harness should be worn.	L	L		
Screw-gate karabiners not locked	Children	Warden or other authorised person to ensure activity leader understands correct karabiner set-up.	L	L		
Falling off seat on run	Adults & Children	Activity leader should be instructed to demonstrate to users safe holding on. Harness, lanyard and karabiner system ensures children cannot fall to ground. Adults follow instructions re. positioning and grip.	L	L		

Hazards <i>What could cause harm or damage?</i>	Who or what is at risk and how?	Action Already Taken <i>How have you reduced the risk already?</i>	Likelihood of Risk Occurring (L / M / H)	Risk level (L / M / H)	Are further controls necessary? <i>What needs to happen to reduce the risk to an acceptable level?</i>	Action by: name & date
Falling while dismounting from seat at the end of the run	Children	Warden or other authorised person will include the instruction that an activity leader will need to assist children in unclipping and dismounting from the cable and seat at the end of the run as they may be off the ground. Adults should be close enough to the ground that they can stand up to dismount.	L	L		
Legs hitting the ground	Adults & Children	<ul style="list-style-type: none"> • Cables periodically tensioned to ensure users don't run too close to the ground • Instructions indicate 'legs up' technique so legs stay clear of ground. 	M	L		
Non-participants being hit by those on ziplines.	Adults & Children	Instructions require that children be sat at north end of run in safe zone off chipped area.	L	M		

Lanyard and karabiner swinging into face on drag back up to take off platforms	Adults & Children	Karabiner should be clipped in to small 0.5mm cord loop on top of zipline seats to prevent lanyard and karabiner swinging around.	L	L		
Seat, chain and trolley slide down the runway after having been let go.	Adults & Children	<ul style="list-style-type: none"> Children should be sat at non-active north end unless they are having their turn. Adult at dismount point MUST be made aware of the possibility that an empty seat may be let go and come rushing down the runway. Rope loop fitted to underside of each seat to allow for good grip when bring seat to take-off platform. 	M	L		
Failure of trolley.	Adults & Children	<ul style="list-style-type: none"> Visual inspections carried out by Warden or other authorised person before each session. Annual maintenance schedule in place with Mr Zipwire. 	L	M		
Failure of cable i.e. snap/fraying	Adults & Children	<ul style="list-style-type: none"> Visual inspections carried out by Warden or other authorised person before each session. Annual maintenance schedule in place with Mr Zipwire. 	L	M		

Failure of timber and other components	Adults & Children	<ul style="list-style-type: none"> • Visual inspections carried out by Warden or other authorised person before each session. • Annual maintenance schedule in place with Mr Zipwire. 	L	M		
Decision: once all the actions are carried out, can you manage the risk and go ahead with this event or activity? (i.e. have a degree of challenge and risk whilst keeping girls safe)					Yes / No	
Please explain your 'Decision' response						
Risk Assessment Completed By:	NH Warden			Date completed:	Sept 2018	
Has the Risk Assessment been shared with the leadership team?				Yes / No		
Risk Assessment due for Review: <i>insert date (no more than 12 months time)</i>	Sept 2019					